# Central City Summer Internships

# Introduction

Thank you for your interest in the Central City Summer Mission Internship program for undergraduate students interested in exploring a call to ministry during the summer of 2018! This paid, 8-20-week internship will allow selected interns to be immersed in a vocational ministry setting with intentional opportunities to deeply discern their call to work in a church or non-profit. Each ministry intern will develop leadership skills for effective ministry as they partner with our pastors and the wider church.

# Expectations and Qualifications

It is expected that each intern applicant meet the following qualifications:

* Exploring a call to ministry
* Willing to be challenged in areas of leadership, spiritual disciplines, self-awareness, and understanding of ministry
* Desire to represent Christ in daily life
* Experienced in Christian leadership
* Submit all application documents including reference checks on or before the established deadline

# Overview

Our summer mission program is designed to be 8-12 consecutive weeks or the equivalent:

* + A set number of hours working in the church (internship start- and end-dates will be determined based on the student availability)
  + Read assigned books to read
  + Weekly bible studies and meetings
  + Assisting in worship and events
  + Planning an event
  + Meeting new people in the community

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# To Apply

Interested candidates should submit the following required documents:

* + A completed application, including all essay questions
  + Three letters of recommendation from a work-related reference, academic reference and a personal reference (and a pastoral reference if they do not attend Central Avenue Church).
  + Photo and Video Release Form
  + Permission to Release Information for Personal History Evaluation Form

# Section 1: Basic Data

Please type or print clearly using black or blue ink.

Full Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gender:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ethnicity:

College/University:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Major(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Expected Graduation Month/Year:\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you ever been found guilty of a felony? □ Yes □ No

## Emergency Contact Information

Name:

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

□ Home □ Cell □ Work

Would you have a reliable form of transportation for the summer?

# Section 2: Narrative Section

Describe your work ethic. Provide an example of a time in which your work ethic was on display.

What special strengths, skills, spiritual gifts, and talents will you bring to this internship?

# Essay Questions

Please answer each of the following questions in 500 words or less.

1. Describe where you believe God is calling you. Does this calling possibly include ordained ministry?

2. Describe your personal relationship with Jesus Christ.

3. How do you see God’s mission for the Church intersecting with current events? How are you responding to this?

# Internship Preferences

## Skill Set:

Which of the following would you be most interested in learning or using at your placement site?

(mark all that apply)

* ☐ Planning worship
* ☐ Leading worship
* ☐ Leading group discussions
* ☐ Working w/ community service groups
* ☐ Organizing and guiding committees
  1. ☐ Preaching/Public Speaking
  2. ☐ Teaching Sunday School or Vacation Bible School
  3. ☐ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
  4. ☐ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## Age demographics you would most like to work with:

* 1. ☐ Children
  2. ☐ Youth
  3. ☐ Adults
  4. ☐ Combination

What would your ideal internship look like?

What would do you think would be the most challenging?

# Section 4: References

Please provide contact information for the four references you have provided with the appropriate reference form. The letters must be submitted in individual envelopes, signed along the seal by your reference or in an email directly from your reference. The application is not complete until all letters are submitted. This list should include an employer, a teacher/professor or academic advisor and one other person.

Work-Related Reference (an employer, manager, shift supervisor)

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Academic Reference (a teacher, professor, or academic advisor)

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Relationship to you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Personal Reference (a friend, colleague, mentor, etc.)

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Email Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relationship to you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Section 5: Affidavits & Signatures

Please read carefully before signing or typing your name:

I agree that any claim or lawsuit relating to my service with the church or any of its related entities or personnel must be led no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. I waive any statute of limitations to the contrary.

By signing below (for a paper version of this application) or by entering my name below (for an e-mail attachment version of this application), I certify that I understand that my employment is at will and that I am free to resign at any time. Similarly, the church may terminate or change the conditions of my employment at any time for any reason or no reason. Further, I certify that the information I have supplied in this application is true and complete to the best of my knowledge and that omissions or false or misleading statements are grounds for rejecting my application or terminating my employment, if employed.

Applicant’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

# Permission to Release Information for Personal History Evaluation

To: Central City Church; Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I hereby give my permission for authorized agents of Central City Church and Central Avenue Church to conduct an investigation of my background, including arrest/conviction records, employment, health, credit, military, driving record, and other factors which such agents may deem proper and necessary subjects of investigation, in order to properly assess my character, reputation, and background in connection with my involvement with Central City Church and Central Avenue Church.

I give my permission for any person, business, or institution contacted in the course of such investigation to release any and all information properly requested, and copies of same if requested. I do hereby release such person, business, or institution from all liability for providing correct information. I understand that I may request a complete and accurate disclosure of the nature and scope of the background investigation, to the extent such investigation includes information bearing on my character, general reputation, or personal characteristics.

I recognize the right of Central City Church and Central Avenue Church to treat at its discretion certain sources as confidential.

Applicant Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Previous Address**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Previous Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Driver’s License No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Social Security No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In Presence of Witness: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(signature)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Print name and title)

# Photo/Video Release

I hereby grant permission to Central City Church and Central Avenue Church, Athens, OH, to use my photograph/video on its website, in printed publications and video productions without further consideration, and I acknowledge the conference’s right to crop, edit or treat the photograph/video at its discretion. I also acknowledge that the conference may choose not to use my photo/video now, but may do so at its own discretion later.

I also understand that once my image is posted on the website, the image can be downloaded by any computer used on or off campus. Therefore, I agree to indemnify and hold harmless from any claims the following

* The Board of Central Avenue Church,
* All employees, Central Avenue and Central City Church.

Central Avenue Church reserves the right to discontinue use of photos/videos without notice.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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