TITLE: Little Bottoms Summer Kids Intern

 I REPORT TO: Allyssa Graves

 MINISTRY AREA: Little Bottoms Summer Programming

**ROLE SUMMARY**: The Little Bottoms Summer Kids Intern will develop summer programming for the families of Franklinton and Little Bottoms, and assist with the kids’ space during open hours on Thursday evenings and when it’s open other times.

**ROLE PROFILE**: The following characteristics will be helpful to successfully lead in this area in keeping with our stated mission, values and purposes.

* Talents: leadership, organization, encouragement, helps
* Passion: love for kids, families, and helping others
* Abilities: event planning, detail-oriented, relational, and program implementation

**RESPONSIBILITY**: The Little Bottoms Summer Kids Intern will accomplish summer programming and assist with kids’ space during open hours

* Plan and implement summer kids activities, as either stand alone events or in collaboration with other neighborhood or Little Bottoms events.
* Connect with at least 150 kids through planned programming.
* Implement summer program that promotes healthy lifestyles and education.
* Oversee kids’ play space on Thursday nights and other open hours, as needed.

Job Application

**Email Completed Application to** **allyssa@centralcity.co**

PERSONAL INFORMATION

 date of application: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Birthdate: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Cell Work

Home Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Zip: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Marital Status: \_\_\_\_\_ Single \_\_\_\_\_ Married

Occupation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place of Employment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EXPERIENCE INFORMATION

Please list all areas of previous experience in event planning, non-profit work, or kids programming:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Why do you feel you’re gifted to work with children in Franklinton?

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Do you have experience working with inner city children or programming? Explain.

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PERSONAL JOURNEY INFORMATION

Briefly describe how you got involved in helping others, leading events, or working with kids:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please share any recent (last three years) experiences that have contributed to your personal growth:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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REFERENCES

Please provide three (non family) references that can share about your desire to serve and your personal journey.

Name:

Email and/or phone:

How you know this person:

Name:

Email and/or phone:

How you know this person:

Name:

Email and/or phone:

How you know this person:

BACKGROUND CHECK INFORMATION

In order to help Central City Church provide a safe and secure environment for children, youth, and vulnerable adults who attend our events and use our facilities, all servants are required to complete the following information and submit to a criminal background screening. All information given will be held in strict confidence.

I am a licensed and available driver: \_\_\_ yes \_\_\_ no

Have you ever been charged with or convicted of any offense listed below?

Felony \_\_\_ yes \_\_\_ no

Drug Charges \_\_\_ yes \_\_\_ no

Sex Charges \_\_\_ yes \_\_\_ no

If you answered yes to any of the above, please provide specific details and dates:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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CONSENT AND CONFIDENTIALITY

Please read carefully before signing.

I give Central City Church the right to contact all references and to secure additional information about me. I hereby release from liability the representatives seeking such information and all other persons, corporations, or organizations for furnishing such information. I also understand Central City Church may obtain information about me from reporting agencies for volunteer purposes and all reasonable efforts will be made to maintain strict confidentiality.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_